

<b>Qualifications:</b>	Certificate – Ohio Special Education Teacher’s Certificate
<b>Reporting To:</b>	Director of Special Education/ ED, Alternative, JDC or designee
<b>Job Goals:</b>	To facilitate and provide appropriate instructional opportunities for students. To collaborate with students, parents, school personnel and others to meet the identified needs of students.
<b>Performance Responsibilities:</b>	<ol style="list-style-type: none"> <li>1. To provide instruction that is: <ol style="list-style-type: none"> <li>a. designed to provide skills leading to independence as an adult on the basis of the evaluation of each child</li> <li>b. designed to align with Ohio Extended Content Standards</li> <li>b. instruction that is developmentally sequential and includes required assessment</li> <li>c. designed to provide objectives leading to one or more occupational skills;</li> <li>d. designed to provide training modes of communication that are appropriate to the needs of the child, functional daily living skills, prevocational/vocational skills and adaptive behavior;</li> </ol> </li> <li>2. To develop each child’s instructional program using data from the multifactored evaluation and Individualized Education Program (IEP);</li> <li>3. To serve as a member of the multifactored team;</li> <li>4. To coordinate and participate in each child’s IEP meeting;</li> <li>5. To direct the activities of the teacher assistant/aide;</li> <li>6. To assist in the development of the course of study;</li> <li>7. To clearly define behavioral requirements for the students in regard to privileges and consequences;</li> <li>8. To communicate on a regular basis with parents and local district administrators regarding the progress of each pupil;</li> <li>9. To care for the personal needs of individual pupils including any specialized in delegated nursing care ( with training)</li> <li>10. To participate in inservice training/pd as directed by the principal, supervisor, or director for the benefit of the educational program or individual pupil needs;</li> <li>11. To participate in building and county office staff meetings, activities, and staff development;</li> <li>12. To follow the policy of the school district of attendance regarding the administering of medication;</li> <li>13. To evaluate student progress toward meeting IEP objectives though instruction and record keeping;</li> <li>14. To perform assigned and other non-instructional school responsibilities consistent with the general teaching staff;</li> <li>15. To promote the acceptance of students with disabilities among the staff and student body;</li> <li>16. Such other duties as may be assigned by the Directors and/or Superintendent.</li> </ol>
<b>Evaluation:</b>	Performance of this job will be evaluated in accordance with provisions of the Allen County Board policy on evaluation of certificated personnel.

**Physical/Mental/  
Work Hazards**

Works in school buildings under a fast-paced sometimes stressful environment requiring standing, walking, lifting, bending, reaching, pulling, and grasping.

**Travel  
Requirements**

Travel to school buildings, city/state agencies and professional meetings as required.

**Evaluation:**

Performance of this job will be evaluated in accordance with provisions of the Allen County Board policy on evaluation of certificated personnel.

**February 2022**